

# **BIRMINGHAM NEW STREET SOCIAL AND WELFARE CLUB RULES**

## **LAST AMMENDED APRIL 2018**

Latest alterations/additions in italics.

### **1. TITLE**

1.1 The Club shall be called Birmingham New Street Social and Welfare Club, hereafter to be referred as “ The Club”

### **2. CONSTITUTION**

2.1 The object of the Club is to provide Retired and Active Members with Social and Welfare benefits at the discretion of the Committee.

2.2 Any individual that is employed from the following Trains Operating Companies (Toc's) and freight operating companies (Foc's) listed below, on entering *West Midlands Railway* facilities at Birmingham New Street station will be 'afforded' temporary membership of Birmingham New Street social and Welfare Club.

Toc's	Foc's
XC Trains	DBS
<i>West Midlands Railway</i>	Freightliner
Virgin	Heavy Haul
Network rail	Serco
BTP	Arriva Trains

### **3 MEMBERSHIP**

3.1 New membership shall only be available to employees of *West Midlands Railway* (or it successor companies) stationed at Birmingham New Street. Existing members who joined the club before December 2012 may remain members providing rule 3.3 is complied with.

3.2 Members must sign and date a membership form and pay the relevant Annual Subscription.

3.3. Annual Subscription is due on January 1<sup>st</sup>. If Annual Subscriptions are not received by January 31<sup>st</sup> membership will be terminated and then readmission will not be allowed for a period of 2 years. The New member price must be paid upon readmission. Non London Midland staff whose membership is terminated within this rule will not be allowed to re-join at any time.

3.4 Members who are unable to pay Annual Subscriptions in accordance with Rule 3.3 due to long term sickness will have their Subscriptions deducted from any payments they may receive or they must renew membership within 21 days of returning to work.

3.5 Active membership is terminated upon Retirement and then transferred to the Retired members list. Once placed on the Retired List, a member cannot rejoin as an active member, whether or not any Retired Grant was received.

3.6 Members who retire early due to ill health before normal retirement will be placed on the retired members list. They will also be entitled to any retirement grant that is currently in force. Redundant Members will be placed only on the retired list.

3.7 Members who are compulsory relocated by their employer to premises away from Birmingham New Street Station complex shall remain members of the fund provided Annual Subscriptions are paid in accordance with Rule 3.3

### **4 EXPULSIONS OF MEMBERS OR TEMPORARY MEMBERS**

4.1 Members of the Club whose conduct is inappropriate or who decline to abide by any of the Club rules may be expelled or suspended by a resolution at a Committee Meeting where their membership may be forfeited. Members shall have the right of Appeal in person to a Special General Meeting, provided that notice of such appeal is submitted to the Secretary, in writing within 7 days of notification of the decision. (Ref: Rule 7.5). Upon receiving such notice, the Secretary shall convene a Special General Meeting within 30 days.

### **5. COMMITTEE**

5.1 The Management of the Club shall consist of Chairperson, Vice Chairman, Secretary, Assistant Secretary, Treasurer plus four Trustees from twelve Committee Members. One Third of the above Committee Members to be elected or re-elected at the A. G. M.

5.2 Any Member who wishes to serve on the Committee may apply in writing to the Secretary before the A. G. M.

5.3 The chairperson and vice Chairperson to be elected from the committee members, by the full committee at the first meeting after every Annual General Meeting.

5.4 The term for each position to be 3 years. However, should attendance at Committee meetings be less than 3 in any annual period between AGM's, the position will be available for election at the next AGM.

5.5 Any member may serve on the committee provided they have been a member of the club for not less than 12 months.

5.6 A minimum of two Retired Staff can be elected onto the Committee as part of the twelve Committee Members.

5.7 At least Five Committee Members inclusive of the management of the club must be present to make Quorum.

## **6. SUBSCRIPTIONS, FEES AND BENEFITS (ACTIVE STAFF)**

6.1 Members shall pay an Annual Fee, the amount to be determined by the Committee. This must be paid in person (i.e., not through a third party) to a Committee person from the 1<sup>st</sup> December to the 31<sup>st</sup> January of the new financial year. Failure to do so will result in Rule 3.3 applying.

6.2 To provide assistance to members during long periods of sickness at the discretion of the Committee.

6.3 Sickness benefits will not be paid to members who have entered any Chain of Care system.

6.4 Responsibility for informing the Club about a member's sickness is by way of providing a copy of sick notes/confirmation letter from a Senior Manager. The responsibility entirely lies with the member. Failure to do so within six months will result in the member not having a claim for that period of sickness.

6.5 On Retirement, a grant will be paid after a member attains 10 years continuous membership.

(Ref. Current Fees and Benefits)

## **BENEFITS (RETIRED STAFF)**

6.9 To provide functions etc at the discretion of the Committee.

## **7 TEMPORARY MEMBERS**

7.1 Temporary members of the Birmingham New Street Social and Welfare Club will be allowed to use all facilities provided by Birmingham New Street Social and Welfare Club during their temporary visit. Upon departing premises where equipment belong to the Club is installed, temporary membership shall cease.

## **8 GENERAL MEETINGS**

8.1 The Annual General Meeting to be held in either the months of March or April

8.2 The actual date to be posted in the Clubs notice case no later than the 31<sup>st</sup> January of the New Financial Year

8.3 Any proposals to alter or amend the Club rules must be proposed by a member and seconded by another member, submitted to the Secretary in writing at least 21 days before the Annual General Meeting / S. G. M. . This must be posted in the Clubs notice case at least 21 days before the Annual General Meeting / S. G. M.

8.4 The business of the Annual General Meeting shall be covered by an Agenda

8.5 Special General Meetings will be convened by the Committee or on receipt by the Secretary of a request in writing from 10 members of the Club. All signatories to attend

## **9 GENERAL**

9.1 The Financial Year shall end on the 31<sup>st</sup> December each year

9.2 Any tickets for functions / events organised by the Club are strictly non-transferable. Any deposits paid are refundable at the Committees discretion.

9.3 Tickets for functions organised by the Club will be made available to Members, their partner and immediate children under the age of 17.

9.4 Members Children 17 years and over and Members Grandchildren 17 years and under take priority after the closing date of any function / events.

- 9.5 At the Committees discretion guests may be eligible to attend functions / events after the closing date. (Ref. To 9.4)
- 9.6 Any member wishing to attend any event to which they are entitled must do so in person.
- 9.7 Proof of a Childs age / ID must be produced if requested by the Committee. Travel passes may be used for this purpose.
- 9.8 A Committee Member must be in attendance at any function organised by the Club.
- 9.9 The Club will not be liable for cancellations of Functions / Excursions caused by circumstances beyond the Clubs control.

## **10 FINANCE**

- 10.1 All money belonging to the Club must be banked in the name of Birmingham New Street Social and Welfare Club
- 10.2 The Accounts to be Audited Annually, externally prior to presenting the Balance Sheet at the Annual General Meeting.
- 10.3 A minimum of £25,000 to be held in an account to help preserve Retired Members Functions. (Reviewed Annually)
- 10.4 The Secretary and Treasurer to be paid an Annual Honorarium. The amount to be determined by the Committee.
- 10.5 All cheques to be signed by the Treasurer and at least one of two other committee members.
- 10.6 Accounts to be Audited quarterly by the Trustees.

## **11. SUPERVISION OF GAMING MACHINES**

- 11.1 Supervision checks to oversee compliance of rules of Birmingham New Street Social and Welfare Club.
- 11.2 Security of entrance to the London Midlands facilities are only by means of secure entrance's.
- 11.3 In accordance with the provisions of The Railways act 1993, the national railways security programme mandates 'that anyone in a non-public area of a station must display an approved valid ID pass that is clearly and readily visible at all times'.
- 11.4 Any visitors that do not comply with supervision (3) will have to sign in on entering the premises.

## **APPENDIX TO THE RULES**

Supervision of the gaming Machines and welfare facilities; Supervision checks will be carried out by all members to oversee compliance of the rules under Birmingham New Street Social and Welfare Club

## **CURRENT FEES AND BENEFITS AS OF 01/01/2017**

**RETIREMENT GRANT**      £100-00 AFTER 10 YEARS MEMBERSHIP

**SICKNESS GRANT**            £200-00 PAYABLE EVERY 4 WEEKS AFTER 52<sup>nd</sup> WEEK CONTINUOUS SICKNESS FOR A PERIOD OF 12 WEEKS. ADDITIONAL PAYMENTS MAY BE PAID AT THE DISCRETION OF THE COMMITTEE

## **CHARITABLE AND HARDSHIP DONATIONS**

MAY BE PAID AT THE DISCRETION OF THE COMMITTEE

Benefits and grants due to a member must be claimed within 12 months after which any such benefit or grant shall be forfeited.

(To be reviewed annually by the Committee)